

2025 KCFM Artistic Review Process & Request

If you are unable to access this form [online](#), please print and complete it by hand. Email a copy of completed form and up to 10 product photos to ARC.KCFM@GMAIL.COM

Thank you for your interest in joining the amazing farmers and artisans at the Kootenai County Farmers Markets!

Due to a great number of new applications each season, we ask that Prospective New Vendors in the Artisan Food and Craft categories electronically submit their products to be juried prior to the new market season. These vendors are now required to submit this Artistic Review Request prior to February 15th, for the 2025 market season. This form should be completed and submitted to the Artistic Review Committee to be considered for our upcoming in-person jury session.

- Late applications for Artistic Review for new vendors will not be approved for the 2025 season after February 15, 2025.
- Photos and information about all types of products wishing to be sold during the entire market season should be included - do have these ready to send before continuing the following Artistic Review Request application, there will be a section to upload photos at the end of this application. Any products that are not juried will not be allowed for sale.
- Approval or denial for Artistic Review Request will be given by email on or before February 22, 2025. If qualified, and similar products are not already well represented at the market*, prospective vendors will be invited to attend our in-person jury session on Saturday, March 1, 2025. Products will be dropped off at the beginning of the session, prospective vendors will leave the area, and product as well as approval or denial will be picked up at the end of the Jury Session. There is a \$30 fee charged at this in-person session.
- Approved Artisan Food and Craft Vendors will then be required to attend our New Vendor yearly meeting being held the afternoon of Saturday, March 15, 2025.
- Times and locations for the in-person jury and vendor meeting will be included in the Artistic Review approval emails.

Products are reviewed by the Kootenai County Farmers Market Artistic Review Committee and are judged for:

- Originality of Craft- Is the product unique to our market?
- Quality of Craftsmanship- Is the product well made?
- Use of homegrown, recycled, foraged, or natural components- The market encourages crafts utilizing these types of recycled or natural materials.
- Artistic Element- Does the product reflect true workmanship and artistic talent? New machine and computer assisted crafts are highly discouraged.
- Theme (Farmers Market/Garden/Nature/Health)- Does this product fit the feel of a farmer's market?
- Location- Is the producer from Kootenai County?

Each of these categories are scored points from 0-5 (Location being worth 2 for residents, 0 for nonresidents). A total of 20 points must be achieved at the in-person jury date in order for product to be approved to be sold.

Proper labeling and information for products must be provided as required by law and KCFM Craft Guidelines.

**Because these groups are well represented, the Kootenai County Farmers Market is not currently seeking applications for new vendors in these Craft and Artisan Food categories: Jewelry, Fiber Crafts, Bath & Body Products, Jams, Sweet Foods, Baked Goods (except 1 dedicated gluten-free baker), Teas, and Supplements. Vendors choosing to apply in these categories will not likely be approved to sell at market during the 2025 season.*

Artistic Review Request Application

1. Name

2. Business Name

3. Phone

4. Address

5. County

Mark only one oval.

Kootenai

Outside of Kootenai

6. Email Address

7. Is this a **Value Added Agricultural Craft**? Is the primary component of this Craft grown by yourself or another vendor of KCFM?

8. Products to be Juried

9. Source of Product Components

10. If this is a food item, do you have proper permits and health department paperwork? Currently, the KCFM requires all food products to be produced in a licensed commercial kitchen.

Mark only one oval.

- Yes
- No
- Not yet, will have permits and provide by May 1, 2025
- Not a food item

11. Where is your product made?

12. Has this product ever been juried by KCFM in the past? If so, when?

13. Have you read and understand the [Kootenai County Farmers Market Craft Guidelines](#) and most recent [Market Handbook](#)? (Found on the KCFM website) *Applications will not be processed unless these have been read.*

- Yes
- No

14. Photos of Products – Please email photos to ARC.KCFM@gmail.com

Files submitted: